Executive Committee Meeting
Meeting Minutes
Monday, August 15, 2022

Greetings

- Attendance:
  - Dawn Francis-Chewning
  - Katrina Marie Shafer
  - Shervon Lewis
  - Kelly Garner Shannon
  - Beverly Hill-Winfield
  - Gretchen Crosby
  - Lisa Hamlett
  - Nina Acosta
  - Beth Ghavidel

- Get to know you, introduction of new officers

- Communications Chair is open

- Katrina introduced the new theme for the year:
  - Strengthening Staff Connection
    - Employee Council presence and purpose awareness
    - Council member representation from every school, division, and department
    - Awareness of the history and initiatives born from the efforts of the employee council
    - Feel valued, seen, heard and acknowledged as significant contributors towards the efforts of Emory’s mission and vision

- Dawn: approval/passing of May Executive Meeting and Full Council Meeting minutes

- Committee Updates:
  - Communication
  - Membership
  - Hardship Fund
  - DEI
  - University Senate Representatives
  - University Senate Committees

- Shervon: End of year EC Member survey results reviewed and discussed
• Executive Committee Meetings:
  o 2 Thursdays before full EC meetings
  o Zoom all year
  o Board Business
  o Review full council meeting agenda
  o Council business

• Meetings will move to every other virtual/in person

• Meeting participation, new orientation meeting

• Send email to Katrina if you would like to be included in more EC duties, copy Dawn

• Special events committee: Shervon, President elect, request for additional help (Staff Fest, Holiday celebrations, etc.).

• Katrina: EC member Identifiers (stickers/magnets) was discussed to better point staff to EC members and what is the EC purpose
  o FY23 budget letter not completed (last year’s budget approx. $7,000)
  o Katrina: the employee council is a leg of the table holding up the students
  o Gretchen: Farmer’s market is a visible location to have EC presence (1x monthly)
  o Would need permission from the Farmer’s market
  o 2023 Staff Fest will be bigger this year, expect more participation/attendance
  o New EC website is in the works (Beverly and Dawn)

• General observation, most staff feel not on-boarded to benefits of Emory

• Dawn: Flux in staff over past 3 years

• Employees when first hired experience isolation at times with adjacent co-workers

• Video shown for on-boarding during orientation to introduce EC

• Next EC Executive Committee Meeting 9/9/2022

• Next New Member Orientation 9/12/2022
  o Introduce Employee Council video
  o Read Employee Council purpose
  o Review Member responsibilities

• Meeting adjourned