Emory Employee Council
Executive Board Meeting
Minutes

Date: Monday, October 9, 2017
Time: 11:30 AM – 12:30 PM
Location: AMUC, Room 235
Attendees:
- Keeler, Deena - President
- Ficklin-Alred, Paul - President-Elect
- Crowder, Jr., Robert (Bob) - Building and Grounds Coordinator
- Freeman, Cynetta - Secretary
- Jordan, Clevevoya - Parliamentarian
- Vitti, Jenny - Membership Coordinator
- Morgan, Melissa – Communications Committee Co-Chair
- Lewis, Shervon – Health and Wellness Chair
- Hobson, Susan – Diversity and Inclusion Chair
- Williams II, David - Treasurer
- Nixon, Nicole (Nikki), Secretary Elect

1. Committee Review - Membership
   - All committee seats filled and chaired
   - 4 people on each committee with exception to the Events Committee
   - 7 vacancies
     - VA Hospital
     - University Administration offices
     - Emory College
     - School of Medicine

2. Committee Review – Communications
   - What are the expectations (for all committees)?
   - Committee chairs may use committee goals Deena sent as a reference or a template.
   - Committees’ discussion may bring about new ideas or areas of interest.
   - Deena is available to provide support.
   - Communications and Special Events Committees will collaborate regarding events and Employee Council updates

3. Committee Review – Special Events
   - Winship Win the Fight 5K run, Saturday, Oct 14, 2017 at 8:30 AM
   - Veterans Day Event, Saturday, Nov. 11, 2017 at 9:00 AM
   - History Walk, Saturday, Nov. 11, 2017 at 11:00 AM
   - Holiday Party at Carlos Museum
     - Guest speaker Elizabeth Hornor
   - Healthy Year Expo, Jan. 11, 2018 at Woodpec
   - FSAP Refresh From Stress
     - Registration begins Oct. 11, 2017
     - Go-live date Oct. 27, 2017
     - Duration Nov. 1, 2017 – Nov. 30, 2017
4. Committee Review – Health and Wellness
   - 2-3 minute movement session at the beginning of each Employee Council meeting.
   - Melissa and Shervon will collaborate regarding health and wellness events and updates.

5. Committee Review – Diversity and Inclusion
   - Susan and Deena will meet regarding committee goals.

6. Representatives Meeting
   - Committee updates from each Chair
   - Suggestion – Senate Committee Chairs present updates

Questions, Comments, Concerns:
   - Suggestion – Employee Council newsletter
     - Oxford Corner

Adjournment: 12:30 PM