Employee Council Meeting Minutes

October 21, 2015

Call to order: 12:04 pm

- President Jackson called for approval of last month’s meeting
  - Council approved with no Nays
- Words from the President
  - Thanks to Sponsors – Lynell Cadray and Lynn Magee
  - Introduced and thanked Joe Sindad – Webmaster for Employee Council website

- **Guest Speaker: Frances Reese – Benefits Manager**
  - Open Enrollment
    - Annual Enrollment begin Friday October 16th and ends Monday November 2nd
    - Group Sessions
      - Friday October 23rd @ 11am White Hall Rm 207
      - Monday October 26th @ 12pm DUC Harland Cinema
    - One on One Session
      - Thursday October 29th 5:00am – 4:00pm
      - 1599 Clifton Rd – Financial Training Room – 1.380
      - Call 404-727-7613 to schedule appointment
    - Advise Employees to review Benefits even if they are not making changes
  - Review/Update Beneficiaries
  - Spouse Medical Certification is required each year
  - Enroll in Flexible Spending Program if needed
  - Make Preparations for Future
    - Life Insurance
    - Saving Accounts
    - Short Term Disability
    - Increase 403b contributions
  - Benefits Guide – [www.hr.emory.edu/enrollment](http://www.hr.emory.edu/enrollment)
    - Note: Employees hired after November 2nd will receive an email about a Dual Enrollment process for 2015 and 2016 benefits

- **Guest Speaker: Melissa Morgan – Manager, Wellness Program**
  - Healthy Emory
    - Initiative to impact Employee and Students; Comprehensive approach to health and wellness
  - Strategic Placemat (Handout)
    - Focus Areas
      - Increase Physical Activity
• Improve Healthy Eating and Nutrition
• Enhance Stress Management Skills

□ Goals
  • (Built) Environment – (tunnel project, food labeling, building standards)
  • Culture – (recognition programs, department norms, policies)
  • Community - (gyms, farmer’s markets)
  • Resources – (nutrition, physical activity, stress management)

□ What’s Next
  • Healthy Emory Coordinating Committee established
    ○ 3yr plan; currently about 1yr in
    ○ Member representation throughout campus
  • Move More Challenge
    ○ Week 5 of 8 week challenge
    ○ Ensure your Fitbit is synced to the Team Dashboard for tracking and prize eligibility
  • Statistics
    ○ 8427 Program Registration
    ○ 6271 Peak Participants
    ○ 5763 Current Active Participants
    ○ 9130 Average steps per day
    ○ 629,000 miles (25x around equator)
    ○ 6hr 11min avg. sleep per night

□ Upcoming Events
  ▪ November 2015 – Great American Smoke Out
  ▪ January 2016 – Nutrition Labeling Rollout
  ▪ January 2016 – Healthy New You Expo
  ▪ March 2016 – Nutrition Challenge
  ▪ April 2016 – National Walking Day
  ▪ May 2016 – Staff Fest – (Run/Walk, Volleyball Tournament)

• Guest Speaker: Adele Clements – Sr. Director, Transportation and Parking Services
  ○ Reviewed different areas of parking office
    ▪ Who We Serve
      • Emory Healthcare
      • Emory University
      • External
  ○ Statistics – FY2015
    ▪ 3.37 million trips
    ▪ 2,302 Transit riders
    ▪ 279 Car Pool Participants
    ▪ 107 Van Pool Participants
o FY16 Parking Projects
  ▪ Michael St., Peavine I and II Restriping
  ▪ Michael St. Lighting replacement
  ▪ Maintenance/Restoration in 1599, Fishburne, Peavine I

o RIDE – Van pool Matching App
  ▪ https://ride.com/

o CAP Program
  ▪ 20 free deck swipes per year for Bike Riders and Transit
  ▪ http://transportation.emory.edu/commute/index.html

o Shuttle Complaints – shuttles@emory.edu
  ▪ Provide Bus# and Time of Day

• President Jackson thanked Senate Representatives for Volunteering to serve and let them know to contact Ryan LaRocca ryan.larocca@emory.edu if you are not able to attend meeting

• Employee Council members should contact Rita Frazier - rfrazie@emory.edu if they are not able to attend

• President Jackson reminded Employee Council members to reach out to their departments to share information received at the meetings and make sure they are aware of what Employee Council is

• Deena Keeler – Hardship Fund Update
  o As of October 1st, 2015 - $177,349
  o Awarded - $114,771
  o Balance - $62,578
  o 4 applications received in past month, 3 pending documentation

• Paul Ficklin-Alred - Historian
  o Presented on” Emory a Most Peculiar Place”
    ▪ Provided history on the assortment of creatures that exist on Emory’s campus
      ▪ Ghost – Tufts House
      ▪ Mummies – Ramses I at Carlos Museum
      ▪ Skeletons – Dooley, the Spirit of Emory

• Bob Crowder – Treasury Report
  o $9,150 Budget
    ▪ $450 Spent in September
    ▪ $450 Spent in October
    ▪ Current balance $8,250
- **Anita Yarbrough – Past President – Senate Update**
  - Anita reviewed all of the updates from Senate Meeting
    - Annual Winship 5K – Saturday October 3rd
    - Honorary Degree Nominations – Information distributed through Emory Wheel and email - Deadline for nominations November 1
    - Fringe Benefits Committee outlined four proposals
      - Auto Enrollment for Retirement Benefits – 96% vote – under consideration
      - Emergency Care Initiative – 95% vote – will be adopted January 2016
      - Paid Parental Leave – 90% vote – under review
      - Enhancement of Employee Tuition Reimbursement – 54% vote – dropped from further review
    - President Wagner addressed his decision making behind his retirement.
      - Outlined Emory’s AY 2015 “The Year in Review”
      - Plans for the upcoming year
        - Strategic Plan
        - Branding
        - Hiring of EVPHA, EVPBA and VP for Government and Community Affairs
        - Next Campaign
        - Dean of Oxford College
        - 5 year financial plan for Emory Healthcare
      - Next meeting will be November 17th instead of November 24th – Jones Room Woodruff Library 3:15pm – 5:00pm
  
- **Upcoming Events**
  - Veteran’s Day Ceremony – November 11th 10:55 Emory University Quad
  - Ferguson Movement - Dorothy Brown – Tull Auditorium Emory Law School - October 30th 4pm – 6pm
  - Emory’s 2015 Building Recycling Competition – November 15-21

*Adjourn: 1:43*