Employee Council Executive Board Meeting Minutes

October 14, 2015

Call to order: 2:00

Present – Linda Jackson, Paul Ficklin-Alred, Keisa Allen, Robert Crowder, Clevevoy Jordan

- Linda called the meeting to order and asked for a Review of the Minutes from the last Employee Council Meeting
  - Changes were noted and updated to be distributed

- Linda introduced Clevevoy Jordan as the new Parliamentarian

- Linda distributed copies of the Bylaws for us to review – she thought they had last been updated in 2012 and wanted to make sure no changes were required

- Linda reviewed agenda for upcoming Employee Council meeting on October 21

- Linda expressed concerns that all areas of the University were being properly represented by the Employee Council. She plans to reach out to HR to get a list to ensure adequate representation

- Linda reviewed current committees and who will lead them
  - Staff Fest – Margie Varnado
  - Holiday Party – Erica Barnes
  - Emory University Town Hall Meeting – Marlon Gibson
  - Celebrating 45 Years of Service – Linda Jackson

- She also added a new committee
  - Bylaws Committee – to be led by Rita Frazier

- Linda requested an update on the Senate meeting but will postpone because Anita Yarbrough was not in attendance

- A space for the Town Hall Meeting is needed to hold 150-160 people and allow food service – soliciting suggestions for locations

- Linda review Meeting agenda for October 21st Employee Council Meeting
  - Deena will be asked to share stories of how the Hardship Fund has helped employees
  - Anita Yarbrough will provide update on Senate meeting
  - Paul Ficklin-Alred will present on some interesting/funny aspect of Halloween/Fall that involves the University
In addition we have several invited guests

- We will accept nominations for the Executive Committee during our November 18th meeting
  - Elections will be held in March 2016

- Linda distributed Flyer for Ferguson Panel Discussion by Dorothy Brown that will be held on Friday October, 30th in Tull Auditorium from 4-6pm – distribute to constituents

- Linda distributed information regarding the Veteran’s Day Program on November 11th at 10:55am in the Quad – distribute to constituents

- Linda instructed Clevevoya on the roles of a Parliamentarian and gave her a book on Robert’s Rules of Order

Adjourn: 2:35