one staff, one voice, one emory

Employee Council General Meeting
September 19, 2012
12:00 Noon – 2:00 pm
Goizueta Business School, Room W330

ATTENDANCE

PRESENT:

Alford, Koya   Allen, Arnetta   Batiste, Mikelyn
Byrd, Jerry   Cherry, LaDonna   Cirillo, Matt
Frazier, Rita   Fugate, Kim   Green, Stacey L.
Howard, Marsha   Howell-Robinson, Kelli   Hughes, Countess
Jackson, Linda   James, Jonetta   King, Leslie
Mayes, Linda   MoJonnier, Mary Lou   Moser, Carol
Myers, Travis   Nowicki, Roni   Perlove, Jessica
Perry-Bates, Laura   Sanders, Rhoda   Scott, Shawn
Shaffer, Nelson   Tarkington, Alice   Toce, Shawn
Troyer, Kathy   Varnado, Margie   Weaver, Gloria
Williams, David   Yarbrough, Anita

ALTERNATES:

Cody, Tanya   Jackson, Dell   Poulson, Marvin
Wolf, Raelene

EXCUSED:

Chebat, Patricia   Granholm, Lisa   Lehner, Rachelle
Reese, Tamicka

ABSENT:

Ashford, Shaneesa   Bowden, Cheva   Forts, Ricardo
Matilda, Jalloh   Terry-Carter, Chris   Wilson, John
Woods, Tracy

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Meeting convened at 12:05 pm

- Kathy Troyer - President
  - Welcome
  - New theme for year. New logo: one staff, one voice, one emory
  - Agenda Overview: September 2012 Meeting
  - Year Overview: Presentation
    - Employee Council Executive Committee activities during summer
    - Volunteer opportunities for events and committees
    - Budget
    - 2012-2013 Employee Council Leadership contact information

- Countess Hughes – Hardship Fund Coordinator
  - Website: Hardship Fund
  - Update of Current Contribution Information: Account Balance Summary
  - “Change for Change” pilot program – “loose change” containers placed in strategic locations (plans to start with Barkley Forum and Housing)
  - EC reps contact Countess on how best to communicate with reps’ constituents
  - Challenge to EC reps - Recruit 10 people to contribute to Hardship Fund

- Speaker: Theresa Milazzo - Associate VP, Human Resources
  - 2013 Benefits
  - Annual Enrollment 2013: Presentation
  - Items of Note:
    - Annual enrollment period: October 19-November 2, 2012
    - Reminder: Recertification required - Spouse/SSDP Medical Charge and Tobacco Charge
    - Emory will offer two plans for 2013: POS Plan (Consolidation of POS Value and Plus Plans) and HSA Plan
    - Wellness incentives offered by both plans
    - Express Scripts will be Pharmacy Benefits Manager for both plans
    - No change in Dental and Vision plans
    - Tier Zero Contraception Coverage
    - Routine Preventive Care covered 100% at an EPN or In-Network provider for both POS and HSA plans
    - Flu Vaccinations FREE! – Doctor’s office; any Express Scripts Pharmacy; Kroger voucher available in October
o Short Term Disability (STD) rates increased
o Long Term Disability (COLA) rates decreased
o 2013 Benefits Enrollment Guide mailed to home address
o **View and Print** your elections once you have completed your enrollment
  (there will be no paper confirmation sent out this year)

- **Jan Love, PhD – Dean, School of Theology**
  - Provost Search Committee: [Provost Search](#)
  - Provost search occasioned by Provost Earl Lewis being elected President of Andrew W. Mellon Foundation
  - Provost Earl Lewis will leave at end of Fall and Dean Love charged by President Wagner to head Committee to have new Provost picked by end of year
  - Search Committee consists of sixteen members
  - Employee Council one of eight stake holder groups vital to search process
  - Provost Qualifications: [Provost Qualifications](#)
  - Provost Responsibilities: [Provost Responsibilities](#)
  - What characteristics should be primary for the next Provost of Emory University?
  - **Lynell Cadray**, Assistant Dean for Admission and Student Services, Nell Dodgson Woodruff School of Nursing and **Ashish Gandhi**, President, Student Government Association, Emory College of Arts and Sciences lead listening session with Employee Council
  - Comments from Employee Council members on what looking for in Provost:
    o Consideration and sensitivity (sympathy) to Emory’s humanities and liberal arts foundation
    o Provost should be community and family oriented with open mind and experiences with different/diverse cultures
    o Interest and interaction with staff; leadership in staff community and engagement at University
    o Sensitivity and awareness to staff and accessible to staff; make self available
    o Sense of competing elements on campus and having flexible, strategic forward-thinking outlook
    o Make decisions and seek input; have rationale for decisions and can communicate rationale and have spine (stick to decisions) and recognize decisions impact everyone at University
Comment box on website and notes taken today will be anonymous; comments go to secure site to which only sixteen member Search Committee have access. Lynell Cadray encouraged everyone to come to community interviews of candidates. The Search Committee will provide Employee Council with dates of candidate interviews and community interview format.

- **Kathy Troyer – President, Employee Council**
  - Employee Council Events and Committees
    - Sign up sheets with description of Committees
    - Every EC member will be expected to sign up
  - Need representative to sit on Diversity Advisory Council; three-year commitment

- **Jessica Perlove – Past-President, Employee Council**
  - Fringe Benefits: [Updates](#)

- **Kathy Troyer – President, Employee Council**
  - Treasurer’s Report
    - Budget = $6,000.00 this year
    - Budgetary expenses for year include Veterans’ Appreciation Day sponsorship, Hardship Fund Marketing, EC Executive Council Development and Staff Fest/Council Marketing Items
    - Expenses to date: $250.00 meeting lunch and $75.00 setup
    - Remainder: $5675.00
  - Updates:
    - Campus Development – Woodruff Circle work staled due to delay in Dekalb County completing it’s part of project; no more details available
    - Jill Allen had to resign as this year’s Treasurer
      - Call for Nominations
    - Historian Report added back to meeting agenda, but Lisa out today

Meeting adjourned at 2:00 pm.

Respectfully submitted by Marsha Howard
Secretary, Employee Council 2012-2013