MEETING MINUTES: October 18, 2012
The Committee convened at 3:00 pm in room 208E at the Woodruff Library. The following members were present:

Sam Cherribi        Susan Henry-Crowe        Judith Rohrer
Nick Fabian         Adrian Jackson          Alice Tarkington
Ron Foust           Bridget Lombardi        Andrea Trinklein
Dawn Francis-Chewning Susan-Anne MacKenna Hubert Tworzecki
Elizabeth Fricker   Fiona Riedl            Amanda Welter
Randy Fullerton     Don Schroer            Susan Cook-Prince

I. Welcome
Chair Dawn Francis-Chewning welcomed the group, after which the committee reviewed and approved minutes from the August 16 committee meeting and September 11 Senior Capital Projects Update.

II. Projects for Approval (James Johnson)
   a. EUH Hospital Terrace Expansion
      James presented plans for expansion of the terrace at the back of the hospital, by the cafeteria. The project will nearly double the size of the terrace, keeping the existing granite wall and trees intact. Shrub plantings will be altered slightly. The surface of the extended area will be either of concrete with brick edging, to match the rest of the terrace, or of brick with some gaps between, to encourage infiltration of storm water. The existing metal tables will be replaced with wood furniture. The expansion will be funded by hospital discretionary funds. The motion to approve was made and carried.

   b. Relocation: 2 Bus Shelters
      The Woodruff Circle realignment project includes new bus shelters, making the old ones available for reuse at shuttle stops with the highest usage. One will be placed at Clifton Road and Fishburne. The sidewalk will be expanded and the shelter will be placed back from the street, set in concrete. One tree will be removed for installation, and replaced with a new one, per Emory’s tree canopy policy. Another bus shelter will be placed at Rollins Way, near the Michael Street parking deck. This will replace the existing MARTA shelter, and will be located nearer the shuttle pull-over and pedestrian crosswalk. The committee approved both items.

III. Other Business
   - Committee members asked James about areas of campus where shrubbery encroaches on the sidewalks, impeding pedestrian traffic and obscuring visibility. James asked that the committee compile a list of these areas, so that he can work with the grounds crew to remedy the problem. Committee members can send questions and comments to Dawn Francis-Chewning (dawn.francis-chewning@emory.edu) for compilation.
   - The November committee meeting will feature an in-depth look at the hospital expansion project, and will include the design consultant.